

ITEM # \_\_\_\_\_

PREPARED BY Wanda Richards

APPROVED BY: \_\_\_\_\_

**RESOLUTION TO AMEND THE GENERAL FUND BUDGET TO REDUCE THE PROBATE COURT CLERK LAPSE RESTRICTION. SPONSORED BY COMMISSIONER MIKE CARPENTER.**

**WHEREAS**, The Probate Court Clerk agreed to eliminate a position upon the retirement of an employee that was expected to be effective December 31, 2008; and

**WHEREAS**, That employee requested to continue working after December 31, 2008 at 60% of the time for an additional six months; and

**WHEREAS**, The Probate Court Clerk determined having this employee working 60% of the time for six months would facilitate transferring her responsibilities to other employees and improve the effectiveness of the office for that period; and

**WHEREAS**, A lapse restriction was placed in the Probate Court Clerk budget based on the expected retirement and position elimination as of December 31, 2008; and

**WHEREAS**, The lapse restriction needs to be reduced by \$14,000 or the Probate Court Clerk will be over budget for fiscal year.

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE**, That the General Fund budget is hereby amended reducing the Probate Court Clerk lapse restriction account 036-705001-5635 and increasing the Central Operations general lapse restriction account 010-201201-5635 by \$14,000.

\_\_\_\_\_  
A C Wharton, Jr.  
**County Mayor**

**Date:**\_\_\_\_\_

**ATTEST:**  
\_\_\_\_\_  
**Clerk of County Commission**

## **SUMMARY SHEET**

### **I. Description of Item**

In order to help balance the budget for fiscal 2009, the Probate Court Clerk agreed to a lapse restriction based on the expected retirement of an employee effective December 31, 2008. This employee has requested to continue as a 60% permanent employee for an additional six months. The Probate Court Clerk determined that having this employee work 60% of the time from January 1, 2009 through June 30, 2009 would facilitate the transfer of this person's responsibilities to other employees and it would make his office more effective for this period. The Probate Court Clerk requests that the lapse restriction be reduced by \$14,000 to provide for this person working through June 30, 2009.

### **II. Source and Amount of Funding**

The general lapse restriction in Central Operations would be increased by \$14,000 and the lapse restriction in the Probate Court Clerk would reduce the lapse restriction by \$14,000. The Administration has indicated that there will be sufficient actual lapse to provide for this increase in the general lapse restriction.

### **III. Contract Items**

Not applicable.

### **IV. Additional Information Relevant to Approval of this Item**